

**MINUTES OF THE REGULAR BOARD MEETING OF THE  
CORE EDUCATIONAL COOPERATIVE  
BOARD OF DIRECTORS  
THURSDAY, JUNE 8, 2017**

President H. Mosterd called the regular meeting of the Board of Directors of the Core Educational Cooperative to order at 2:01 p.m. on Thursday, June 8, 2017, at Corsica Elementary School in Corsica, SD.

Members present: Tina Westendorf (Armour), Holly Mosterd (Burke), Vince Thieman (Colome), Chad Clites (Corsica-Stickney), Karen Timanus (Gregory), Lisa Pazour (Kimball), Dale Larsch (Mt. Vernon), Tonya Aldrich (Wessington Springs), Casey Schmidt (Plankinton)

Members absent: Tammie Olson (Platte-Geddes), Jim Munsen (White Lake), Jim McGillvrey (Wolsey-Wessington)

Superintendents: Andrea Powell (Armour) via phone, Eric Person (Burke), Scott Muckey (Corsica-Stickney), Sara Klein (Gregory), Pat Mikkonen (Mt. Vernon), Joel Bailey (Platte-Geddes), Lance Witte (Wessington Springs)

Others present: Valerie Johnson (Interim Director), Kathy Holter (Interim Business Manager)

**Additions or Deletions to Agenda**

None

**Approve agenda**

Motion Plankinton, seconded Gregory approving the agenda as printed. All members present voted aye. Motion carried.

**Approve Minutes**

Motion Wessington Springs, seconded Armour approving the minutes from the regular meeting held on May 4, 2017 and the special meeting held on May 16, 2017. All members present voted aye. Motion carried.

**Approve Financial Reports**

Motion Colome, seconded Kimball approving the report of cash transactions, balance sheet, revenue summary, and expenditure reports dated May 31, 2017. All members present voted aye. Motion carried.

**Approve Claims**

Motion White Lake, seconded Mt. Vernon approving the following claims for payment:

• Armour Chronicle	Publish Minutes	\$ 127.77
• Churchill, Manolis, Freeman, Kludt, Shelton & Burns LLP	Legal Services	\$ 730.74
• Educational Advantages, Inc.	SPED Advantage Fee	\$ 8,160.00
• First Bank & Trust	Lodging-S. Trezevant	\$ 152.60
• First Fidelity Bank	ACH Transfer Fee	\$ 10.00
• Golden West	Computers, DVD, Warranty	\$14,360.00
• Johnson, Valerie	Mileage Reimbursement	\$ 301.98
• Quality Inn & Suites	Lodging-Johnson/Trezevant	\$ 158.00
• Software House International	Microsoft License	\$ 921.99
• Software Unlimited, Inc.	Software Maint Fee	\$ 5,050.00
• SD Unemployment Ins. Div.	Unemployment Insurance	\$ 322.35
• Trezevant, Sobrina	Reimb Travel Exp	\$ 287.80

All members present voted aye. Motion carried.

**Executive Session**

Motion Kimball, seconded Plankinton to enter into executive session at 2:08 p.m. to discuss building purchase pursuant SDCL 1-25-2(5). All members present voted aye. Motion carried.

President Holly Mosterd declared executive session closed at 2:38 p.m.

**Cooperative Office**

Motion Mt. Vernon, seconded Kimball approving the lease purchase agreement with the Mid Central Educational Cooperative in the amount of \$290,000.00 with the following stipulations: access by July 1<sup>st</sup>, 2017, one business office offered to Mid Central business manager for no longer than six months, all contents retained by Mid Central confined to that business office with access only available to Mid Central business manager and director. All members present voted aye. Motion carried.

**Executive Session**

Motion Corsica-Stickney, seconded Plankinton to enter into executive session at 2:40 p.m. to discuss personnel pursuant SDCL 1-25-2(1). All members present voted aye. Motion carried.

President Holly Mosterd declared executive session closed at 2:49 p.m.

### **Approve Contracts**

Motion Plankinton, seconded Wessington Springs approving the following contracts for the 2017-2018 Fiscal Year:

Kathy Holter	Business Manager Services	\$30.00/hour
Tayla Thomas	Extended Year Services-SLPa	\$20.50/hour
Laura Bergeleen	Extended Year Services-SLP	\$34.07/hour
Natalie Wright	Extended Year Services-SLP	\$39.00/hour
Tania Witt	Extended Year Services-SLP	\$39.69/hour
Jennifer Klundt	Extended Year Services-SLP	\$38.13/hour
Nicole Palmer	Extended Year Services-SLP	\$39.11/hour
Roxann Larson	Extended Year Services-SLP	\$37.47/hour
Jennifer Boyden	Extended Year Services-SLPa	\$20.50/hour
Sona Kott	Occupational Therapy	\$46.43/hour
Paige Shumake	Occupational Therapy	\$25.00/hour
Valerie Johnson	Director	\$80,000.00/year
	Psychologist Intern Supervisor	\$ 2,500.00/year

All members present voted aye. Motion carried.

### **Approve Disclosure of Potential Conflict of Interest per SDCL 3-23**

Motion Gregory, seconded Colome Consolidated approving the Request for Board Waiver from Renee Thomas for her role of Birth to Three Coordinator for Gregory and Tripp counties and Education Evaluator for the Core Educational Cooperative. All members present voted aye. Motion carried.

### **Head Start Agreement**

Motion Wessington Springs, seconded Armour approving the information sharing agreement between Core Educational Cooperative and HeadStart. All members present voted aye. Motion carried.

### **Software Unlimited**

Motion Corsica-Stickney, seconded Gregory placing the accounting software on the cloud for one month allowing Catrina Brown and Kathy Holter accessibility until the annual/audit reports are complete. All members present voted aye. Motion carried.

### **Supplement Budget**

Motion Colome Consolidated, seconded Plankinton approving the adoption of the supplemental budget. A listing of the supplemental budget is filed in the business office. All members present voted aye. Motion carried.

### **Cooperative Cars**

The following bids were received for the purchase of cooperative cars:

Frontier Motors, Winner	2015 Chevy Impala	\$14,329.00
Vern Eide, Mitchell	2014 Chevy Impala	\$22,965.00
	2015 Ford Fusion	\$15,807.00
	2014 Ford Fusion	\$15,500.00
	2014 Ford Fusion	\$15,962.00
	2014 Ford Fusion	\$15,378.00
	2014 Ford Fusion	\$16,989.00

Motion Mt. Vernon, seconded Plankinton accepting the bid from Frontier Motors for the 2015 Chevy Impala and also accepting the bids from Vern Eide for the five Ford Fusions. All members present voted aye. Motion carried.

### **Chamberlain Contract**

Motion Colome Consolidated, seconded Armour approving the contract with Chamberlain School District for school psych services at \$500/per day plus mileage. All members present voted aye. Motion carried.

### **AFLAC Agreement**

Motion Corsica-Stickney, seconded Gregory approving the pre-tax agreement with AFLAC as an employee benefit. All members present voted aye. Motion carried.

### **Computer Server**

Motion Armour, seconded Mt. Vernon approving the purchase of a new computer server for the Core Educational Cooperative. All members present voted aye. Motion carried.

### **SPED Advantage**

V. Johnson has been conducting meetings with member schools to introduce the new program. A coop-wide training will be held in August.

### **School Assignments**

V. Johnson distributed school assignments for all therapists for the 2017-2018 school term.

**Adjourn**

Motion Kimball, seconded Plankinton to adjourn the meeting at 3:21 p.m. All members present voted aye.  
Motion carried.

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**President**

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**Business Manager**